

Planning Commission
Interdepartmental Comment Form
Planning Commission Meeting Date: July 6, 2026

Please review the plans for your department's area of concern and respond back by Click here to enter a date.

PC office use only *Sent to:* *Date Returned*

Inspections	☒	_____
Engineering	☒	_____
Police	☒	_____
Fire	☒	_____
Service	☒	_____
Forester	☒	_____
Finance	☐	_____

Project Name: Julie Billart School Conceptual Development Plan
Parcel #: 21610033
Street Address: 3600 Crocker Road
Date received: 6/3/2026
Date distributed: 6/3/2026

Name	Michael Freeman	Date	6/9/2026
Title	Assistant Chief	Department	Fire

Please provide your comments (if you have no comments you do not need to respond):

1. Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction *which are not readily accessible from a public and/or private street*. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45 720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility. **2025 OFC 503.1.1**
 - **Not compliant as shown for the new building and obstructs this distance to the existing building**
2. A Knox Box (approved locking key box) is required to be installed in an approved location determined by the Fire Department and **2025 OFC Section 506.1**. Order the box at www.knoxbox.com. Minimum requirement for existing structures is the Surface Mount, Model 3261. Contact the Westlake Fire Department at 440-835-6422 for more information or to determine the approved location.
 - **Front entrance**
3. The building and hydrant locations shall comply with **Westlake Codified Ordinance 1371.03**. All buildings and structures shall be so located that all parts thereof are not more than 250 feet from at least two readily accessible public or private Fire Department hydrants. Such distance shall be measured along the centerline of the streets, roadways or driveways.
 - **Show the hydrant locations with distances to all parts of the buildings.**